



## Middle Marches Community Land Trust (MMCLT)

### Volunteer Agreement

MMCLT appreciates the invaluable contribution volunteers make to its work.

#### As a volunteer, you can expect:

- A welcoming and stimulating environment in which to volunteer
- A full induction to the activities you will be engaged in.
- A safe environment: All tasks are fully risk assessed.
- Personal Protective Equipment pertinent to the tasks you are engaged in.
- The opportunity to gain new skills and use existing skills.
- To be treated fairly and with respect.
- Reimbursement of reasonable expenses: with prior agreement and receipts.
- Recognition and appreciation of your contribution.
- An enriching environment to work in.

#### GDPR Compliance:

- MMCLT will only keep personal data that is relevant and required for your role. Personal information: will be kept in a secure location, reviewed annually, will not be kept for longer than is necessary, disposed of in a secure manner.
- Volunteers are required to comply with MMCLT's GDPR policy.
- MMCLT's GDPR policy will be provided to all volunteers: Accessed via this link:
  - <https://middlesmarchescommunitylandtrust.org.uk/privacy-policy/>

#### Safeguarding

- MMCLT's safeguarding policy can be found here:
  - [MMCLT-safeguarding-policy-2024](#)
- MMCLT's designated safeguarding lead: Dr. Richard Keymer.

#### MMCLT hope you will:

- Enjoy your volunteering and carry out your role to the best of your ability.
- Support the aims/vision of MMCLT.
- Be committed: giving reasonable notice if you are unavailable.
- Be flexible.
- Keep us informed of any problems encountered during your time with us. You should ask questions if you are unsure of any tasks and let us know if things are not as you expected. Your volunteer supervisor/lead can be approached with any questions you might have.

#### We expect staff and volunteers:

- To treat each other, including visitors you might meet on site, fairly and with respect regardless of gender, sexual orientation, age, parental or marital status, disability, religion, colour, race, ethnic or national origins, or socio/economic background.

This agreement is a statement of values, not intended to be a legally binding contract or a contract of employment between us.